**NOTE:** This form is to accompany ALL student petitions for a fourth attempt of a given course or to repeat a course in which a grade of “C” or better was earned. You must meet with your academic adviser and complete this form at least 10 university business days prior to the start of the semester in which you want to take this course. This form will be submitted by your academic adviser.

1. **STUDENT INFORMATION**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PSU ID: \_\_\_\_\_\_\_\_ Semester Standing: \_\_\_\_\_\_\_\_\_

Major: \_\_\_\_\_\_\_\_\_\_\_\_ E-mail:\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_

1. **INFORMATION ON COURSE BEING REQUESTED**

Campus: \_\_\_\_\_\_\_\_\_\_\_ Semester: \_\_\_\_\_\_\_\_\_Course Subject: \_\_\_\_\_\_\_\_\_\_\_ Course Number: \_\_\_\_\_\_\_

Course Section(s): List sections in order of preference. The Registrar will place you in first open section. If all sections are filled, you will be placed on waiting list for first section listed with waiting list spots open.

1. \_\_\_\_\_\_\_\_\_\_ 2.\_\_\_\_\_\_\_\_\_\_ 3.\_\_\_\_\_\_\_\_\_\_ 4. \_\_\_\_\_\_\_\_\_\_ 5. \_\_\_\_\_\_\_\_\_\_ 6. \_\_\_\_\_\_\_\_\_\_

Is this course: An Entrance to Major course? \_\_\_\_\_\_ Required for the Major? \_\_\_\_\_\_\_\_

1. **RESULTS OF CONSULTATION WITH ADVISER** (**additional documentation may be attached)**
2. **Fourth Attempt:**

1. Identify reasons why your previous three attempts have been unsuccessful.

2. Reflect on how these past challenges will be addressed in a fourth attempt.

1. **Repeat of Course with “C” or Better:**

1. Identify reasons why you wish to repeat this course.

1. **ADVISER COMMENTS AND RECOMMENDATION (REQUIRED):**

Adviser Recommendation (Required):

 \_\_ STRONGLY SUPPORT \_\_ SUPPORT \_\_ NEUTRAL\_\_ DO NOT SUPPORT