

Memo of Agreement Regarding Articulation  
Between University College and  
Community College of Allegheny County

**PURPOSE**

The Pennsylvania State University, on behalf of the University College for Penn State Beaver, Penn State Brandywine, Penn State DuBois, Penn State Fayette, Penn State Greater Allegheny, Penn State Hazleton, Penn State Lehigh Valley, Penn State Mont Alto, Penn State New Kensington, Penn State Schuylkill, Penn State Shenango, Penn State Wilkes-Barre, Penn State Worthington Scranton and Penn State York and Community College of Allegheny County establish this Memorandum of Agreement Regarding Articulation to facilitate the matriculation of students from Community College of Allegheny County to the University College campuses of The Pennsylvania State University. The purpose of the agreement is to provide a pathway for students who have successfully completed a transfer associate degree program at Community College of Allegheny County to transition to a parallel baccalaureate degree program at the Penn State University College campuses. The agreement defines admission criteria and processes, evaluation of transfer credits and academic advising services to support students in their transition from Community College of Allegheny County to the Penn State University College campuses.

**PROCEDURES**

**A. Admissions Requirements**

Students apply to The Pennsylvania State University by submitting the undergraduate admissions application and official transcripts from high school, Community College of Allegheny County and any other colleges or universities attended. The admissions application fee will be waived.

Students must complete an A.A. or A.S. transfer degree program, be in good standing, free of probation, and have a minimum grade-point average of 2.00 to be eligible for admission to a University College Commonwealth campus. Criteria for transfer admission may also include successful completion of specific course requirements.

GPA is calculated from all attempted and completed courses from Community College of Allegheny County and from all colleges/universities previously attended. The GPA will be calculated using all courses and grades, including repeated courses.

The Penn State majors included in terms of the agreement are the B.A./B.S. in Administration of Justice (AJACC/AJSCC), B.S. in Business (BSBCC), B.A. in Communications (COMCC), B.A. in English (ENGCC), B.S. in Human Development and Family Studies (HFSCC), B.A. in Letters, Arts and Sciences (LASCC), B.S. in Information Sciences and Technology (ISSCC), and the B.A./B.S. in Psychology (PYACC/PYSCC). In addition, the agreement will include specific program-to-program articulation for the B.S. in Organizational Leadership (OL BS), authorized for delivery at New Kensington by the College of The Liberal Arts, Earth Science (EARTH), authorized for delivery at DuBois by the College of Earth and Mineral Sciences and the RN to BS in Nursing (NURN), authorized for delivery at Fayette, New Kensington and Shenango by the College of Nursing. All programs are not delivered at each campus.

Majors not specified above, including majors at other Penn State college and campuses are not covered by the terms of this agreement. Therefore, students admitted under this agreement who seek

to enter a major at another Penn State college/campus, would be evaluated based on the advanced standing admissions criteria of that college and campus.

## **B. Evaluation of Transfer Credits**

Community College of Allegheny County courses, evaluated as equivalent to Penn State courses or approved as general credit within a discipline; and, transferred with grades of C or higher will be added to the student's Penn State academic transcript by the Office of Undergraduate Admissions.

Transferability of courses not specified in the attached guides will be reviewed by the Office of Undergraduate Admissions on a case-by-case basis.

Program-to-program transfer guides outlining the specific course equivalencies and approved substitutions for each academic program are included in the agreement. The guides were developed in consultation with Community College of Allegheny County and University College disciplinary faculty, and were subsequently approved by the University College Associate Dean for Academic Programs. Transferability of courses not specified in the attached guides will be reviewed by the University College on a case-by-case basis and according to the evaluations maintained by the University Undergraduate Admissions transfer equivalency tables recorded in the student information system.

Credit evaluation for other prior learning activity, for example military educational experience and credit by portfolio will be assessed according to Penn State policy and through the process established by the University College.

## **C. Academic Advising and Transition**

Penn State University College campuses and Community College of Allegheny County will maintain course equivalency information on their respective websites and admissions and course articulation information will be made available to students through the transfer advising services at Community College of Allegheny County.

Penn State University College campuses will offer an academic orientation to transferring students for the purpose of providing academic advising, and orientation to academic and technology resources, student life and career services, and financial aid and billing information.

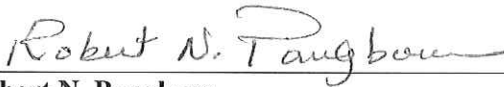
## **D. Update/Report/Relationship**

Penn State University College campuses and Community College of Allegheny County agree to review the agreement and relevant transfer course equivalencies annually and will each assign an individual to serve as liaison for the purpose of monitoring this agreement. Community College of Allegheny County will notify the Penn State University College campus liaison upon any modification of curriculum that could impact the articulation of equivalent courses or the requirements of Community College of Allegheny County associate programs. The Penn State University College liaison will notify the Community College of Allegheny County liaison of any modifications of curriculum that could impact articulation of equivalent courses or the requirements of Penn State University College baccalaureate programs. This agreement may be amended, as needed, for specific course or program articulation without affecting the currency of the master agreement.

**E. Amendments and Term of Effect**

This document constitutes the entire agreement and terms of understanding between Penn State on behalf of the Penn State Commonwealth campuses and Community College of Allegheny County, and supersedes any other prior agreements or understandings between the two parties.

The master agreement will be reviewed every five years by both parties and will be revised as necessary. For renewal all revisions are to be approved by each institution's official signatories. This master agreement may be terminated by either party upon written notice to the other party of an intention to terminate. Such notice will be effective only if given 180 days prior to the intended date of termination. In the event that this agreement is terminated, curriculum transfer guides, in effect at the time a student first enrolls at Community College of Allegheny County, will be honored for students who complete an A.A. or A.S. degree program and successfully transfers to a Penn State University College campus within four years of their first enrollment at Community College of Allegheny County. All other terms of the agreement contained herein will remain in effect for the maximum of two years.



6/25/15

**Dr. Robert N. Pangborn**  
Vice President and Dean for Undergraduate Education  
Penn State University

Date



6/25/15

**Dr. Madlyn L. Hanes**  
Vice President for Commonwealth Campuses and Dean of the University College  
Penn State University

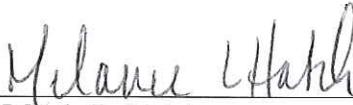
Date



6-15-15

**Dr. Donna J. Kuga**  
Interim Chancellor, Penn State Beaver

Date



6/15/15

**Dr. Melanie L. Hatch**  
Chancellor, Penn State DuBois

Date



6/15/13

**Dr. William C. Patrick**  
Chancellor, Penn State Fayette

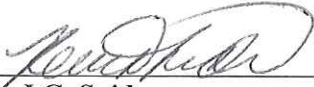
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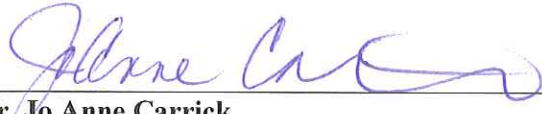
**Dr. Nancy L. Herron**  
Interim Chancellor, Penn State Greater Allegheny

Date



**Dr. Kevin J.G. Snider**  
Chancellor, Penn State New Kensington

6/5/15  
Date



**Dr. Jo Anne Carrick**  
Campus Director, Penn State Shenango

6/24/15  
Date



**Dr. Quintin B. Bullock**  
President, County Community College of Allegheny County

7/16/15  
Date